

RECORD OF EXECUTIVE DECISION

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
25/01/2021	Corporate Finance and Governance Portfolio Holder	To agree the National Non-Domestic Rates Return (NNDR1) for 2021/22 as set out in the report to the Corporate Finance and Governance Portfolio Holder dated 25 January 2021	The annual NNDR1 return must be authorised before submission to the Ministry of Housing, Communities and Local Government	None	None	No	Yes

URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? <small>(Rule 14 Access to Information Procedure Rules)</small>	NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? <small>(Rule 15 Access to Information Procedure Rules)</small>	NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>	NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO

AGREEMENT TO DECISION:-

Signed:- Decision Maker: Cllr Carlo Guglielmi Corporate Finance and Governance Portfolio Holder	Date:- 	Delegated Power Reference (in Part 3 of the Constitution):- Part 3.37
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**Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.**